

To Be Completed by the Applicant:

Applicant's Name _____
Last First MI

Intended Program of Study _____

Please enter your name on the line above and deliver or mail to the person who will write a letter of recommendation for you. Recommenders are generally current/former professors and/or supervisors. When complete, please email the letter of recommendation to onlineadmission@sju.edu. Letters of Recommendation should be written on company letterhead and include a handwritten signature. You can also fax the letter to:

Saint Joseph's University
Online Admissions Processing Center
Toll Free Fax: 866-758-7659 Toll Free Phone: 866-758-7670

Name of Recommender: _____

Email Address/Phone: _____

Relationship to Applicant: _____

Waiver: I understand under the U.S. Family Educational Rights and Privacy Act of 1974 that I have the right to inspect the confidential recommendation when it becomes a part of my file at Saint Joseph's University.

I Do Do Not waive the right to review this document

Applicant's Signature _____ Date _____

To Be Completed by the Recommender:

The above named person is applying for admission to one of our online programs. The Saint Joseph's University Admissions Committee would appreciate your assessment of the applicant to assure that the person will be a qualified student. The Committee assures you that your assistance is helpful in the admissions process and, in many cases, becomes the deciding factor.

Please return this document with your letter of recommendation. Thank you for your contribution.

The following questions are provided to assist you in developing your response. **Please return the typed letter of recommendation on company letterhead with a handwritten signature and include your contact information.**

-How long have you known the candidate and what is your relationship?

-What are the applicant's outstanding talents and strengths? Liabilities or weaknesses?

-How well do you think the applicant has developed his or her plans for study?

-How well do you think the candidate may perform in school where independent thought and action, excellent interpersonal communication, and mature handling of responsibilities are required to meet course and school objectives?