

Use Checklist to complete Admissions file and submit to address/fax number below:

<input type="checkbox"/>	Completed Application
<input type="checkbox"/>	Application fee (\$35)
<input type="checkbox"/>	<p>Order Official Transcripts from ALL Previously Attended Colleges.</p> <ul style="list-style-type: none"> Order official/sealed copies of transcripts from ALL previously attended colleges. Have each transcript sent to the Online Processing Center (address below). Saint Joseph's requires an official transcript from EACH school you have earned academic credit as well as transcripts for CLEP and Dantes exams. <p>Example, if you attended "A" School, transferred to "B" school and graduated from B, you will need transcripts from both A and B schools. If you transferred from B school to C school, you will need A, B, and C transcripts.</p>
<input type="checkbox"/>	Applicants with a cumulative GPA of 2.75 or higher, no additional documents are required.
<input type="checkbox"/>	<p>Applicants with cumulative GPA of 2.00 to 2.74, also need:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Personal Statement/ Letter of Intention (1-2 pages, typed), including GPA explanation <ul style="list-style-type: none"> Letter of intention outlining your professional goals and education objectives for attending the program, as well as explanation as to your GPA <input type="checkbox"/> Resume <input type="checkbox"/> (1) Letter of Recommendation from former professors and/or employers
<input type="checkbox"/>	WES transcript evaluation – (International applicants only)
<input type="checkbox"/>	Affidavit of financial support – (International applicants only)
<input type="checkbox"/>	TOEFL for international applicants whose native language is not English – (International applicants only)

Send ALL documents to the Online Admissions Processing Center in Maitland, FL.
Do NOT mail application materials to Saint Joseph's University address in Philadelphia, PA.

Saint Joseph's University Online Processing Center
851 Trafalgar Court – Suite 420
Maitland, FL 32751

Toll Free 866-758-7670
Email: online@sju.edu

Toll Free Fax 866-758-7659
www.online.sju.edu

All documents submitted become the property of the University and cannot be returned or transferred.